

We are opening for limited browsing!

We are pleased to announce that as of Tuesday, November 10, 2020, Mason Library is open for Phase 1 of limited browsing! Patrons will be able to browse our new releases, audiobooks, large print, DVDs and cookbooks.

Phase 2, coming shortly, will add access to four public computers and the Children's Room at Mason.

Curbside will continue to be available at both Mason and Ramsdell.

Due to mandatory safety standards and our commitment to keeping our community safe, our building will look a little different than in the past. Please read on for information you need to know about visiting us.

Hours

Browsing: Tuesday through Friday, 1pm to 4pm at Mason

Curbside Pickup: Tuesday through Friday, 11am to 5pm at Mason

Wednesday 1pm to 4pm at Ramsdell

Face masks are required

Face masks/coverings are required for all library patrons and staff. Staff will be happy to retrieve items to be picked up curbside for anyone who cannot wear a mask due to a medical condition or disability.

Social Distancing and Capacity Limits

You will notice we have made changes around the library in order to meet state safety standards:

Visits are limited to thirty minutes

- All visitors will enter and exit at the side door on Dresser Ave
- Due to state guidelines, we must limit the number of patrons in the building at all times. Please consider limiting the number of family members when coming in as the maximum number of patrons is limited to 15 at a time.
- Under Phase 2, we will open the Children's Room for one family at a time. The Children's Room will be by appointment only, Tuesday through Friday from 1pm to 4pm. Please call the Children's Room at 413-528-2403 ext. 4 or email <u>masonramsdell@gmail.com</u> to make an appointment. Visits will be limited to thirty minutes and will take place on the hour.
- Please maintain six feet of distance between you, other patrons and library staff.
- Certain areas of the library will be closed to the public. Should you need an item from one of those areas, a library staff member will be happy to retrieve it for you. We continue to operate with limited staffing; this may be a same day or next day service depending on staffing.
- Four public computers will be available for 30 minute sessions in Phase 2. The public copier will be available during browsing hours. Wipes will be available for patrons to wipe down computers and the copier before and after use.
- Bathrooms, meeting rooms and general seating are not available.

Hygiene and Cleaning Protocols

Hand sanitizer is available at entrances, circulation desks and near the computers and copier. We ask that you please sanitize your hands when coming in to browse.

Please browse with your eyes as much as possible so as to limit touching of library materials.

Curbside

Curbside will continue to be available at both libraries so that patrons may order materials online, via phone or email and pick them up when ready.

Library Returns

All book returns should continue to be placed in our book drops. Returned items will be quarantined for 72 hours before they can go back in circulation. We continue to waive fines on late material at this time.

For more information or if you have any other questions, please call us at 413-528-2403 or email <u>masonramsdell@gmail.com</u>